

**GOVERNMENT OF TELANGANA
O/O COMMISSIONER, PANCHAYAT RAJ & RURAL EMPLOYMENT,
HIMAYATNAGAR, HYDERABAD.**

Memo No.2044/CPR&RE/epanchayat/2018

Dt: 18-04-2018.

Sub:- GPDP (Grama Jyothi) - Plan plus - Preparation of Plan for the
year 2018-19 - Instructions - Issued - Reg.

The following Guidelines are to be followed scrupulously in preparation and monitoring of GPDP plan for the year 2018-19.

Preparation of GPDP should be treated as a time bound process and the process cycle should be followed and completed within stipulated time period. Following are the main components of the GPDP cycle:

1. Mandal change agent has to conduct a meeting at Mandal level with all concerned line department officers, GP Nodal Officers, Panchayat Secretaries and Sarpanches and MOTs.
2. At Gram panchayat level a meeting has to be conducted with its members GP Nodal Officer, Panchayat Secretary, all the line department officers, all functional committee members and apprise about preparation of GPDP for the year 2018-19.
3. The MOTs must facilitate the functional committee members and handhold the entire planning process alongwith GP level line department officers and guide them for effective and time bound preparation of plan.
4. Functional committees to conduct their meetings and prepare their committee wise plan by doing situation analysis, take up transact walk in the village to collect primary data and as well secondary data from the departments concerned and handover to the Panchayat Secretary.
5. The functional committee plans have to be scrutinized by the technical support group for feasibility of works
6. After the scrutiny and consolidation of the functional committee recommendations, the Fund allocation shall be clearly indicated for each of the works identified based on the quantum of resources available on prioritisation.
7. The Draft plan prepared shall be placed before the Gram Panchayat. A special meeting of the Gram Panchayat shall be convened to discuss the Draft plan, finalization and approval. The plan approved by the Gram Panchayat shall be placed before the Grama sabha for validation. In the case of scheduled areas (PESA) the plan will be finalized and approved in the Grama Sabha.

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8. Online data entry:

The data shall be prepared manually in the prescribed forms before entering the plan online and upload the copies of resolutions of meetings and photographs.


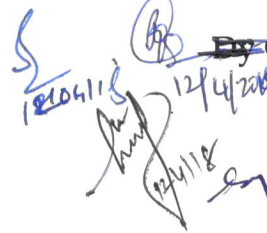
- i) Uploading primary data
- ii) Correction and validation of uploaded data
- iii) Entry of 2018-19 plan in Grama Jyothi Site
- iv) Enter activities in plan plus which are entered in Grama Jyothi site
- v) Low cost/No cost works to be entered

The entire process shall be completed both in Grama Jyothi and Plan plus site by 05.05.2018 i.e., before completion of Gram Swaraj Abhiyan.

9. Monitoring of GPDP:

The Chief Executive Officers ZPP and District Panchayat Officers should closely monitor the planning process and ensure the data entry completed within the stipulated time period.

**Encl:- Entry process screen shots:
1.Grama Jyothi 2. Plan plus**



By Commissioner,
PR & RE

To
All the District Panchayat Officers of Telangana.
Copy to all the Chief Executive Officers, ZPP of Telangana